

Form for Requesting Time Payment Plan

Please print or type:

Name: _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Email address _____

Citation # _____ Date of Citation _____

Check one:

- I hereby enter a plea of Guilty and waive my right to a jury trial and request a Time Payment Plan.
- I hereby enter a plea of No Contest and waive my right to a jury trial and request a Time Payment Plan.

I do understand that I will be assessed a \$25 one-time State mandated time payment fee for each violation. I also understand the Time Payment Plan option may result in a conviction appearing on either a criminal record or a driver's license record.

Signature Date

SWORN AND SUBSCRIBED BEFORE ME, THIS _____ DAY OF _____, 2019.

**Notary Public and For the State of Texas
Municipal Court Clerk
City of Pleasanton
Atascosa County, Texas**

SEAL

- Items to return for Time Payment Plan:
- This form filled out and signed by you
 - Copy of your Driver's License or photo ID
 - Financial application attached to this request

Payment plans are given as follows:

- If your total amount owed is \$101 - \$200 you will have 30 days to pay.
- If your total amount owed is \$201 - \$300 you will have 30 days to pay.
- If your total amount owed is \$301 - \$500 you will have 90 days to pay.
- If your total amount owed is \$501 and over, you will have 6 months to pay.

Return this form, your down payment and the Application for Time Payment Plan. Once the court receives this form, you will be sent a copy of the Time Payment Agreement at the address given above.

Mail to: Pleasanton Municipal Court • P.O. Box 209 • Pleasanton, TX 78064.